

Corporate Application form

Do not use if you are applying as a Trustee of a trust.
Please use our Trustee Application form instead.

UAE licensed financial adviser and policy details

Company name

Friends Provident International Limited
agency number

Contact details for acknowledgement/queries on the application.

Contact name

Phone number

Email address

Please complete all details in Section 1.

This form should be read in conjunction with the following documents which will be provided to you by your UAE licensed financial adviser:

- Reserve+ Brochure
- Reserve+ Product guide
- Reserve+ Personal illustration
- Reserve+ Charging structures
- Reserve+ Performance guide

Please complete this form using BLOCK CAPITALS throughout. Please tick boxes where applicable and follow the instructions provided in each section.

Specified US Person means a US citizen or tax resident individual who has a US residential/correspondence address or who either holds a US Passport, a US Green Card or who was born in the US and has not yet renounced their US citizenship. More information on US FATCA can be found at: www.irs.gov/Businesses/Corporations/Foreign-Account-Tax-Compliance-Act-FATCA.

If you choose Yes to being a Specified US Person, you will need to provide us with your US Taxpayer Identification Number (TIN) or US Social Security Number (SSN).

If you choose No but you have a US residential/correspondence address, hold a US Passport, a US Green Card or you were born in the US, you will need to provide us with documentary evidence that you are in the process of or have renounced your US Citizenship. Friends Provident International can accept a certified copy of your DS-4083 form (also known as CLN - Certificate of Loss of Nationality) and/or a certified copy of your passport in which you are obtaining new citizenship.

A copy of the completed application and the plan Policy Conditions are available on request. You should be aware that your plan could be brought to an end if you fail to tell us any facts which might influence our assessment of your application. If you have any doubt as to whether a fact is relevant, then you should disclose it to us.

We will accept emailed or faxed scans of applications. However, we reserve the right to request original documents in some circumstances, so these must be retained in your records. Where the policyholder is resident in Africa, we will still require original signed instructions.

Once you have completed and signed the application, you should send it along with all requested additional information to: newbusiness@fpinternational.com or alternatively post it to: New Business Team, Friends Provident International, Royal Court, Castletown, Isle of Man IM9 1RA, British Isles.

Please note that the start date of your plan may be delayed if you fail to complete this application in full or provide suitable evidence where required.

Remember, if you need any help, our Regional Support teams are on hand to guide you by telephone or by email.

All references to FPI within this application form mean Friends Provident International Limited.

An Arabic version of this document will be made available upon request.

Reserve+ is available only for non-UK residents.

Your bond structure

Whole of life

Investor status

Friends Provident International Limited (FPI) is required to obtain a declaration from you to confirm your investor status, which defines the assets in which you may invest.

Your Investor status is used by us to understand the types of asset you wish to invest in. You should let us know whether you wish to hold Retail or Non-Retail assets. If you do not tell us we will assume you are a retail investor and wish to hold Retail assets only.

To assist with customer classification, Friends Provident International Limited's definitions of a Retail and Non-Retail investor can be found below:

Retail Investor

A Retail investor is any investor other than a Non-Retail Investor (see below).

Non-Retail Investor

- 1 A government, governmental institution or authority, or companies fully owned by any of the aforementioned.
- 2 International bodies and organisations.
- 3 A person or entity licensed to engage in a commercial business, provided that one of the purposes of its business is managing investments, including:
 - a) A person, body corporate, partnership, trust or other unincorporated association whose ordinary business or professional activity includes acquiring, underwriting, managing, holding or disposing of investments, whether as principal or agent or giving advice about investments;
 - b) Any director or partner of, or consultant to, a person referred to in paragraph (a);
 - c) A functionary to a professional investment vehicle or an associate of a functionary to a professional investment vehicle;
 - d) An employee, director or shareholder of, or consultant to, a person in (c) who is acquiring the investment as part of his remuneration or an incentive arrangement or by way of co-investment;
 - e) A trustee of a family trust settled by, or for the benefit of, one or more persons referred to in paragraphs (c) or (d);
 - f) A trustee or operator of any employment benefit or executive incentive scheme or trust established for the benefit of persons referred to in paragraphs (c) or (d) or their dependents;
 - g) A government, local authority, public authority or supra-national body.
- 4 A natural person who declares that their annual income is not less than £250,000, or their net equity with the exception of their main home, exceeds £1,000,000.

It is your responsibility to obtain and read the prospectus and/or offering documents of any assets that you wish to hold in Reserve+. This will help you decide whether the asset is suitable for you.

By ticking one of the boxes below you are declaring that you meet the definition as detailed above.

Retail

☐

Non-Retail

☐

If you have ticked the box above to indicate you are a Non-Retail Investor, and you have chosen to invest in what FPI considers to be Non-Retail assets, there may be a requirement for you to complete and sign an additional – asset specific – declaration(s). If this is required, the relevant declaration(s) will be provided by our Technical Investments Team at the time the trade is placed.

To be completed by each investor who is the current legal owner of the amount to be invested. Name(s) to be stated as they appear on either your ID card or passport, as applicable.

Please refer to 'What you need to provide' for requirements to support verification of identity and address on page 31.

Please write in ink and use BLOCK CAPITALS.

Section 1: Setting up Reserve+

Company

Company name	<input type="text"/>
Registered address	<input type="text"/>
Country of registration	<input type="text"/>
Registration number	<input type="text"/>
Telephone number	<input type="text"/>
Email address (mandatory)	<input type="text"/>

Your UAE licensed financial adviser will receive your policy documents and all correspondence relating to your policy and will send these documents to you, unless you indicate otherwise below. (Please refer to page 14 to provide instructions regarding valuation statements and contract notes dispatch.)

Alternatively, please tick here if you would prefer us to send your policy documents and all correspondence relating to your policy to you. ☐

Tax compliance – please answer ALL questions

1	Is the applicant a financial institution issued with a GIIN? If a GIIN is yet to be issued, please notify us when received.	Yes <input type="checkbox"/>	Insert GIIN	<input type="text"/>
		No <input type="checkbox"/>		
2	Is the applicant a financial institution without a GIIN? If you have answered Yes, you may wish to contact us prior to submitting this application.	Yes <input type="checkbox"/>	State reason	<input type="text"/>
		No <input type="checkbox"/>		
3	Is the applicant exempt from FATCA/ CRS reporting?	Yes <input type="checkbox"/>	State reason	<input type="text"/>
		No <input type="checkbox"/>		
4	Is the applicant an actively trading non-financial institution? This includes trading companies.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
5	Is the applicant a non-trading entity? This includes investment holding companies.	Yes <input type="checkbox"/>	If Yes, complete pages 5, 6 and 7 (Controlling persons) for all controlling persons.	
		No <input type="checkbox"/>		

Please contact us if you believe that none of the above are applicable to the Entity.

Section 1: Setting up Reserve+ (continued)

Controlling persons

This includes shareholders with a share of 25% or more and any other person who can exercise overall control over the entity.

	First controlling person	Second controlling person
1 Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
2 Surname (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
3 Forename(s) (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
4 ID card/Passport number	<input type="text"/>	<input type="text"/>
5 Date of birth (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
6 Nationality	<input type="text"/>	<input type="text"/>
7 Residential address	<input type="text"/>	<input type="text"/>
8 Are you a Specified US Person? Please see the Completion notes for a definition of Specified US Person and for the information a Specified US Person must provide.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
9 Tax Identification Number (TIN) If unavailable, provide a functional equivalent (e.g. National Insurance Number, Social Security Number, Resident Registration Number).	<input type="text"/>	<input type="text"/>
10 What makes this individual a controlling person?	<input type="text"/>	<input type="text"/>

Section 1: Setting up Reserve+ (continued)

Controlling persons (continued)

	Third controlling person	Fourth controlling person
1 Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
2 Surname (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
3 Forename(s) (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
4 ID card/Passport number	<input type="text"/>	<input type="text"/>
5 Date of birth (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
6 Nationality	<input type="text"/>	<input type="text"/>
7 Residential address	<input type="text"/>	<input type="text"/>
8 Are you a Specified US Person? Please see the Completion notes for a definition of Specified US Person and for the information a Specified US Person must provide.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
9 Tax Identification Number (TIN) If unavailable, provide a functional equivalent (e.g. National Insurance Number, Social Security Number, Resident Registration Number).	<input type="text"/>	<input type="text"/>
10 What makes this individual a controlling person?	<input type="text"/>	<input type="text"/>

Reserve+ is available to those aged 18 and over. For lives assured, the minimum age is two years old and at least one life assured must be 80 or younger at inception.

Section 1: Setting up Reserve+ (continued)

Directors' details

	First Director	Second Director
1 Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
2 Surname (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
3 Forename(s) (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
4 Date of birth (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
5 Residential address	<input type="text"/>	<input type="text"/>
6 Nationality	<input type="text"/>	<input type="text"/>

	Third Director	Fourth Director
1 Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
2 Surname (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
3 Forename(s) (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
4 Date of birth (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
5 Residential address	<input type="text"/>	<input type="text"/>
6 Nationality	<input type="text"/>	<input type="text"/>

If more than four directors, please provide details on a separate sheet.

Lives assured details

	First Life Assured	Second Life Assured
1 Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other <input type="text"/>
2 Surname (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
3 Forename(s) (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
4 Date of birth (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
5 Nationality	<input type="text"/>	<input type="text"/>
6 Country of residence	<input type="text"/>	<input type="text"/>

Section 1: Setting up Reserve+ (continued)

Lives assured details (continued)

7 Residential address	<input type="text"/>	<input type="text"/>
8 Relationship to Company	<input type="text"/>	<input type="text"/>
9 Are you in good health? If No , please give details on a separate piece of paper. Please first refer to our Data Protection section on page 19.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Third Life Assured

Fourth Life Assured

1 Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/>
	Other <input type="text"/>	Other <input type="text"/>
2 Surname (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
3 Forename(s) (as shown on ID card/passport)	<input type="text"/>	<input type="text"/>
4 Date of birth (DD/MM/YYYY)	<input type="text"/>	<input type="text"/>
5 Nationality	<input type="text"/>	<input type="text"/>
6 Country of residence	<input type="text"/>	<input type="text"/>
7 Residential address	<input type="text"/>	<input type="text"/>
8 Relationship to Company	<input type="text"/>	<input type="text"/>
9 Are you in good health? If No , please give details on a separate piece of paper. Please first refer to our Data Protection section on page 19.	Yes <input type="checkbox"/>	No <input type="checkbox"/>

If more than four lives assured are required, please complete the supplementary form for Additional Lives Assured.

Politically Exposed Persons

A Politically Exposed Person (PEP) is a person who is, or who has been, entrusted with prominent public functions. This also includes their close family members and their close associates.

Examples of PEPs include political figures, member of the judiciary, diplomatic service officers, managers and supervisors of state owned enterprises and senior ranking military officers.

1 Are you, any of your family members or any of your close associates a PEP?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If Yes, please provide the following details and complete the supplementary Source of Wealth Form.

2 Surname	<input type="text"/>
3 Forename(s)	<input type="text"/>
4 Position held as PEP	<input type="text"/>
5 Country position held	<input type="text"/>
6 Date position held	From <input type="text"/>
	To <input type="text"/>
7 If the PEP is a family member or close associate, please confirm the relationship	<input type="text"/>

Section 1: Setting up Reserve+ (continued)

Total premium

We wish to pay Sterling (GBP) ☐ US dollars (USD) ☐ EURO (EUR) ☐ Australian dollars (AUD) ☐ Amount

Minimum payment: Non Discretionary: GBP 25,000 USD 37,500 EUR 37,500 AUD 75,000
Discretionary: GBP 75,000 USD 112,500 EUR 112,500 AUD 225,000
Part Discretionary: GBP 150,000 USD 225,000 EUR 225,000 AUD 450,000
Additional premium: GBP 5,000 USD 7,500 EUR 7,500 AUD 15,000

Note: When investing monies, please indicate your chosen investments in **Investment instructions** on page 14.

Number of policy segments

Please specify how many individual policies you wish your Reserve+ policy to be issued in.

The minimum number of individual policies is 1 and the maximum is 100.

If box is left blank, then 100 policies will be issued

Policy currency

Please select the currency in which you wish your Reserve+ policy to be denominated (this will be the currency in which your policy is valued, and total payment figure calculated).

Sterling (GBP) ☐ US dollars (USD) ☐ Euro (EUR) ☐ Australian dollars (AUD) ☐

Optional withdrawals

Investors may choose to receive regular payments from their policy. The current minimum individual withdrawal is USD 375 (or GBP 250, EUR 375, AUD 750). The level of withdrawals may be varied or stopped altogether by giving us written notice. **No assets will be sold to meet regular withdrawals without instructions.**

Regular withdrawals must be funded by either available cash in the General Transaction Account (GTA) or by the provision of a dealing instruction which can be downloaded from our website. Failure to ensure available funds could result in delays with regular withdrawal payments.

Withdrawal instructions

Note that we dispatch payments on either the 1st or 14th of the month — please indicate the date you prefer in the appropriate box below.

We wish to receive GBP ☐ EUR ☐ USD ☐ Other ☐ Amount

Payable (tick one box only) Monthly ☐ Quarterly ☐ Half-yearly ☐ Yearly ☐

Commencing (tick the date which applies) 1st ☐ 14th ☐ of (month) (year)

Sort code (if applicable) - -

SWIFT/BIC code (if applicable)

IBAN (if applicable)

Account number

Account name

Bank name

Bank address

Section 1: Setting up Reserve+ (continued)

Source of funds

SOURCE OF FUNDS DETAILS

The Isle of Man Financial Services Authority requires all Isle of Man life companies to make enquiries as to how an applicant has acquired the monies to be used as payment for their plan. This reflects the Isle of Man's commitment to maintain the highest possible standards of business practice and to counter money laundering and the financing of terrorism.

Friends Provident International has adopted a risk-based approach to meet these regulations, categorising our products and countries that we will accept business from into Standard or Higher risk. We have categorised countries according to their level of compliance with international regulatory standards.

Full details of on the source of funds procedures can be obtained from your financial adviser or can be downloaded from <https://advisers.fpinternational.com/documents/source-of-funds.pdf>.

You must complete the following details below in all cases and for both applicants as applicable.

	Applicant 1	Applicant 2
Annual salary plus bonuses		
1 Annual salary this year (include currency)	<input type="text"/>	<input type="text"/>
2 Bonuses this year (include currency)	<input type="text"/>	<input type="text"/>
3 Annual income last year (include currency)	<input type="text"/>	<input type="text"/>
4 Bonuses last year (include currency)	<input type="text"/>	<input type="text"/>
5 Occupation	<input type="text"/>	<input type="text"/>
6 Employer's company name	<input type="text"/>	<input type="text"/>
7 Nature of business	<input type="text"/>	<input type="text"/>
If you are retired, please tell us your previous occupation, salary, employer and date of retirement.		
8 Previous occupation	<input type="text"/>	<input type="text"/>
9 Salary (include currency)	<input type="text"/>	<input type="text"/>
10 Employer's company name	<input type="text"/>	<input type="text"/>
11 Date retired (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Other unearned income		
12 Amount received (include currency)	<input type="text"/>	<input type="text"/>
13 Received from	<input type="text"/>	<input type="text"/>
14 Date received (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Where your source of funds for this application is from any of the following, please provide details.

Savings

15 Amount received (include currency)	<input type="text"/>	<input type="text"/>
16 Bank where savings held	<input type="text"/>	<input type="text"/>
17 How and for how long were the savings accumulated?	<input type="text"/>	<input type="text"/>

Section 1: Setting up Reserve (continued)

Source of funds (continued)

	Applicant 1	Applicant 2
Pension transfer		
18 Amount received (include currency)	<input type="text"/>	<input type="text"/>
19 Received from	<input type="text"/>	<input type="text"/>
20 Date received (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
Property or asset sale		
21 Amount received (include currency)	<input type="text"/>	<input type="text"/>
22 Address of property sold or asset type	<input type="text"/>	<input type="text"/>
23 How long held	<input type="text"/>	<input type="text"/>
24 Date of sale (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
Company profits		
25 Profits this year (include currency)	<input type="text"/>	<input type="text"/>
26 Profits last year (include currency)	<input type="text"/>	<input type="text"/>
27 Industry	<input type="text"/>	<input type="text"/>
Company sale		
28 Amount received (include currency)	<input type="text"/>	<input type="text"/>
29 Company name	<input type="text"/>	<input type="text"/>
30 Company industry	<input type="text"/>	<input type="text"/>
31 Date received (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
Other such as maturing investment, lottery or betting win, gift or inheritance (for inheritance, please state from who, for maturing investment please confirm how long held).		
32 Amount received (include currency)	<input type="text"/>	<input type="text"/>
33 Source	<input type="text"/>	<input type="text"/>
33 Date received (DD/MM/YYYY)	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>

Friends Provident International reserves the right to request further documentary evidence of source of funds should it be considered necessary.

Section 1: Setting up Reserve+ (continued)

Payment methods

If you are paying by personal cheque or electronic transfer, please tick the appropriate box and follow the instructions.

By electronic transfer

☐

Please note the bank details listed in the table below that may be required by your own bank to set up an electronic transfer.

By personal cheque

☐

Please make cheques payable to **Friends Provident International Limited**.

I have arranged for the payment to be made **electronically** and I have provided evidence of the payment arrangement to Friends Provident International Limited.

☐

If remitting through a bank account in the United Arab Emirates, please note bank details listed below

Policy currency	USD	GBP	EUR/AUD
Bank	HSBC	HSBC	Isle of Man Bank Limited
Postal Address	PO Box 66, Dubai, UAE	PO Box 66, Dubai, UAE	East Region, Douglas, Isle of Man
Account Name	Friends Provident International Limited	Friends Provident International Limited	Friends Provident International Limited
Account Number	025171067214	025171067213	954540038965
IBAN	AE680200000025171067214	AE950200000025171067213	GB86RBOS60954540038965
SWIFT/BIC Code	BBMEAEAD	BBMEAEAD	RBOSIMD2
Sort Code	N/A	N/A	60-95-45

If remitting through a bank account in the UK/Channel islands/Isle of Man /Others, please note bank details listed below

Policy currency	USD/GBP/EUR/AUD (Multi-currency)
Bank	Isle of Man Bank Limited
Postal Address	East Region, Douglas, Isle of Man
Account Name	Friends Provident International Limited
Account Number	954540038965
IBAN	GB86RBOS60954540038965
SWIFT/BIC Code	RBOSIMD2
Sort Code	60-95-45

Source of payment

I confirm that the cost of electronic transfer is to be paid for by debit of funds from my personal bank account. The details of this account are:

Sort code (if applicable)

 - -

SWIFT/BIC code (if applicable)

IBAN (if applicable)

Account number

Account name

Bank name

Bank address

Section 1: Setting up Reserve+ (continued)

Valuations

Please register on Friends Provident International Limited's Portal on our website to access your Quarterly Bond Valuations online. In addition, We understand that quarterly valuations will be sent to us by email to the email address provided on page 5, and a copy sent to our UAE licensed financial adviser.

We understand that trade contract notes will also be sent to us by email.

(All emails will be encrypted using WINZIP software and a PDF reader will be required. A password will be sent to you directly to access this file.)

Investment instructions

If you would like us to place the investments within Reserve+ and for our appointed custodian to hold custody of them, please state your chosen investments below. If you are using the services of a Discretionary Fund Manager, external custodian or fund platform, please leave blank. If there is insufficient space, please use a separate sheet, signed by all applicants. **Charges will be deducted from your General Transaction Account (GTA); therefore, if an overdrawn balance is to be avoided, please ensure sufficient cash is retained in line with your investment strategy.**

Currency	Units Shares/ Bonds/Cash amount	SEDOL/ISIN (essential) [†]	Full security/fund name description

[†] If no SEDOL or ISIN is provided, Friends Provident International Limited accepts no liability for any errors in the funds selected.

Your investment options

Investment adviser (go to page 21)

☐

Please complete this section if you would like an adviser to be the authority on your investments.

Discretionary Fund Manager
(go to page 25)

☐

Please complete this section if you would like to appoint a Discretionary Fund Manager for your investments.

Asset exchange scheme
(go to page 27)

☐

Please complete this section if you wish to transfer an existing asset(s) into your new Reserve+.

Section 1: Setting up Reserve+ (continued)

Please complete the section below if you are United Arab Emirates (UAE) resident or, if you are not UAE-resident, you are signing this application form in the UAE. This information is mandatory and your application cannot be processed without it.

Financial circumstances

	First (or only) applicant	Second applicant
1 Please state net annual income for last 3 years.		
Year 1	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Year 2	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Year 3	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
2 Please state details of assets held.		
Cash in bank	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Value of shares and equities	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Property value	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Other investments	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
3 Please state details of liabilities held.		
Outstanding loans to be paid issued by banks	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Outstanding balance to be paid on other loans	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Outstanding balance to be paid on credit cards	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
4 Please detail below the names of the bank(s) and branch address, where you hold accounts. (Please continue on a separate sheet, if necessary)		
Bank name	<input type="text"/>	<input type="text"/>
Bank address	<input type="text"/>	<input type="text"/>
5 Please detail other insurance policies held. (Please continue on a separate sheet, if necessary)		
Policy number	<input type="text"/>	<input type="text"/>
Provider	<input type="text"/>	<input type="text"/>
Premium amount per year	Currency <input type="text"/> Amount <input type="text"/>	Currency <input type="text"/> Amount <input type="text"/>
Status (paying, cashed-in, paid up)	<input type="text"/>	<input type="text"/>

Section 1: Setting up Reserve+ (continued)

Friends Provident International Limited will require you to declare that you meet the criteria for a professional Non-Retail investor if you or your adviser wish to trade what FPI considers to be Non-Retail assets in your Reserve+.

Important notes

- 1 A copy of this application form and the documents submitted with your application will be provided to you with your policy documents. These are important and valuable documents and it is likely that you will need to refer to them in future. You are advised to keep them together with the policy documents and any further correspondence relating to your policy in a safe place.
- 2 You are advised to satisfy yourself/selves that, under any taxation, exchange control or insurance legislation to which you may be subject, you are permitted to effect the policy.
- 3 You should seek guidance from your UAE licensed financial adviser as to the suitability of the policy to your own particular circumstances. Reserve+ should be regarded as a medium to long-term investment (five years or more).
- 4 Insurance is a contract of utmost good faith and you are to disclose in this application form, fully and faithfully, all facts which you know or ought reasonably to know. **If a material fact is not disclosed in this application, or you misrepresent any material fact, any policy issued may be void and all or part of any claim may not be paid.** A fact or circumstance is “material” if it would influence the judgement of a prudent insurer in determining the premium or determining whether the insurer will accept your application and, if so, the terms upon which it is accepted. If you are in doubt as to whether a fact is material, you are advised to disclose it.
- 5 Please check to ensure that you are fully satisfied with the information declared in this application. By signing this application form, you confirm that the information which has been entered in this application is complete and accurate and that such information was entered by you or by a third party with your knowledge and approval.
- 6 Each policy is governed by and shall be construed in accordance with the laws of the United Arab Emirates.

7 Specialist investment acknowledgement

Reserve+ gives you an investment choice from a very wide-ranging menu of investments. Some of the funds which are available to you are classed as Non-Retail funds aimed at professional or experienced investors.

If you were investing in such a fund directly yourself, rather than through your Reserve+ policy, you may have to declare that:

- You have read and understood the information supplied to you and understand the nature of any risks involved.
- You have discussed with your independent UAE licensed financial adviser whether such an asset is appropriate to your investment portfolio.
- You are eligible and able to invest into the fund and have the level of investment knowledge and experience required by the fund manager.
- You meet certain minimum financial requirements.

Please note that different jurisdictions may impose different criteria on the generally accepted definition of a Non-Retail investors. Full definitions, restrictions and investor requirements can be found in each fund's prospectus/terms and conditions, which is available from the fund manager or your independent UAE licensed financial adviser. We require that you obtain, read and fully understand a copy of the prospectus/terms and conditions for your chosen investment.

8 Liquidity information

Some funds may have restrictions on their ability to pay redemptions due to the type of underlying investments they hold. This could limit your ability to raise cash from the fund in the future.

Investment into Non-Retail funds should be considered a medium to long-term investment. You, in conjunction with your independent UAE licensed financial adviser, should consider whether Reserve+ is a suitable investment vehicle if it is likely that you will need access to your capital quickly in the future.

Section 1: Setting up Reserve+ (continued)

Declarations

Your attention is drawn to the following declarations. Where we have asked for information that we need to assess before we can accept your application, you must disclose all material facts. Such facts are those which an insurer would regard as likely to influence the assessment and acceptance of a proposal. If you are in doubt as to the relevance of any particular information you should disclose it, as failure to do so could result in you being quoted the wrong terms, a claim being rejected or reduced, or the Reserve+ policy being invalid.

1 General declarations

On behalf of Limited ('the Company')

We, the undersigned, confirm the following:

1 That

of

is/are* the beneficial owner(s) of the Company.

2 That

are the Company's appointed auditors, to whom Friends Provident International Limited may refer for confirmation of 1 above.

That at a meeting of the Board of Directors held on the day of (month) (year)

at (place)

it was AGREED and RESOLVED THAT:

- (i) The Company has the capacity to enter into policies of Life Assurance.
- (ii) All/ Any* of the current Directors and Authorised signatories of the Company, as per the enclosed signatory list, may give all types of instructions (including without prejudice to the generality of the foregoing instructions to change underlying investments, make cash withdrawals, fully cash-in the policy) relating to this policy.
- (iii) All changes in Directors and Authorised Signatories will be immediately notified to Friends Provident International Limited in writing.
- (iv) A certified copy of the Certificate of Incorporation/Trading Certificate to be sent to Friends Provident International Limited.

* Delete as appropriate and enter the number of signatories required on each instruction.

3 That the company has not been, or is not in the process of being dissolved, struck off, wound up or terminated.

We declare that this application was signed in (country)

and the advice was received in (country)

and that, to the best of our knowledge and belief, all the above statements are true. We agree that they, together with any other statements made to Friends Provident International Limited, now or in the future, shall form the basis of the policy under the laws of the Isle of Man.

[We have read and understood all the printed materials relevant to this policy and we have acquainted ourselves with the management charges made by Friends Provident International Limited.](#)

We further declare that we understand and agree that the policy shall not become effective until it is issued with the premium paid in full and all requirements have been met.

We understand that this application can only be accepted by employees of Friends Provident International Limited situated at Friends Provident International Limited's Head Office in the Isle of Man and that no other employees or third parties have the necessary authority to create a binding policy/contract.

[We are aware that tax evasion is a criminal offence and we will not use this policy to evade tax. We understand that Friends Provident International Limited has statutory obligations to report suspicions of criminal wrongdoing including tax evasion to law enforcement agencies or other relevant authorities in the locations where it operates. We are responsible for our own tax affairs and we hereby declare that we understand our personal tax obligations and responsibilities and we have complied with all legal requirements to make declarations to tax authorities and pay the tax that we owe. As appropriate and necessary we have taken, or will take, legal advice in relation to our tax affairs and in particular, our tax obligations as they apply to this application.](#)

We understand that the Isle of Man Government has and will be entering into a number of inter-governmental agreements to share tax information, where applicable, with the tax authorities in other territories. We understand that there is a requirement to collect information about customers' tax residence and nationality as part of Isle of Man legislation and that as a financial services company Friends Provident International Limited is legally obliged to collect it. We are aware that Friends Provident International Limited is required to request the entity's tax residency and tax identification number/global intermediary identification number (where applicable), and where controlling persons are potentially reportable their tax residency, tax identification number (where applicable) and nationality and will record this information.

Section 1: Setting up Reserve+ (continued)

Declarations (continued)

We understand that for reportable controlling persons, the information that will be reported to the Isle of Man Government is:

- The controlling person's name, address, jurisdiction of tax residence, tax identification number and date of birth.
- The Friends Provident International Limited policy number.
- The balance or value of the account at the end of the calendar year or at the date the policy was cashed in.
- The sum of any withdrawals taken within the relevant reporting year

The terms of the policy and the declarations in this application form that are in purple font describe circumstances in which We will be exempt from liability under the policy or which may lead to nullification or avoidance of the policy or a limitation of your right(s) as policyholder. By signing below you confirm that you have read, understood and accepted the policy conditions of the policy and the declarations in full and agree not to rely on any law or regulation or other grounds to argue to the contrary.

We further declare that all the information provided in this application form, including this declaration, has been entered by us or with our knowledge and that the signature placed on the application is our respective signatures.

2 Investment declarations

Before you invest in any assets through a Reserve+ policy, we want to ensure that you are aware of the nature and possible risks associated with them. Would you therefore please make the following declarations:

- a) We understand that we may choose the investments to which our Reserve+ policy is to be linked.
- b) We acknowledge that it is our responsibility to ensure that the asset is suitable, considering our underlying investment objectives and attitude to risk.
- c) We confirm that we understand certain funds may have restrictions on their ability to raise cash in the future, and that further details are included in the prospectus or terms and conditions for the respective underlying fund. We understand the risks associated with investing in these assets.
- d) If We choose to invest in assets aimed at a Non-Retail investor, we acknowledge that it is our responsibility to obtain, read and understand the fund prospectus or equivalent offering documents, as appropriate.
- e) We acknowledge that Friends Provident International Limited is not responsible for the investment performance or any loss suffered or reduction in the value of our Reserve+ policy, arising from our chosen investment. Friends Provident International Limited does not have any responsibility for the investment management of the assets within our Reserve+ policy and Friends Provident International Limited does not approve any asset as a suitable investment.
- f) We acknowledge that Friends Provident International Limited reserves the right to reject any asset, for example if certain administration criteria are not met.
- g) We acknowledge that the purchase of our investments may be delayed if Friends Provident International Limited requires a signed declaration in respect of our chosen investments.
- h) We acknowledge our investments are processed according to the terms and conditions of the relevant institution that cash is being invested with.
- i) We acknowledge that specific investor protection and compensation schemes that may exist in relation to collective investments and deposit accounts are unlikely to apply in the event of failure of such an investment held within insurance policies.
- j) We have declared our investor status on the application form and understand that if we do not declare this, Friends Provident International Limited will assume we are a retail investor.
- k) We agree that Friends Provident International Limited shall not be responsible for any loss or liability to the Reserve+ policy as a result any of the actions or failure to take action on my part relating to investment decisions which gives rise to any loss in value to the Reserve+ policy. We promise to repay to or reimburse Friends Provident International Limited in respect of any legal proceedings, claims, costs, expenses (including legal expenses) actions or demand against Friends Provident International Limited arising from a breach of this clause.
- l) We acknowledge that some of the investments made available by Friends Provident International Limited may be considered by FPI to be Non-Retail assets as defined under the applicable legislation. We realise that these types of investment are not intended for general sale to Retail investors.
- m) We are aware that Friends Provident International Limited will be regarded by the asset manager as the investor for the purposes of investment.
- n) We accept that some investments involve a high level of risk and that it is our responsibility to read the investment documentation, including any risk warnings, provided by the investment manager.
- o) We have discussed with our independent UAE licensed financial adviser whether such an asset is appropriate to our investment portfolio.
- p) We accept that Friends Provident International Limited requires us to confirm that we have read and understood the investment documentation and risk warnings for any asset we wish to invest in.
- q) For investment into Non-Retail assets, we acknowledge that Friends Provident International Limited will require us to sign an additional declaration confirming that we qualify and meet the required standards to be able to invest.
- r) We are aware that the declaration must be signed before Friends Provident International Limited can place the investment and, in all cases, Friends Provident International Limited has the right to decline the investment without providing a reason.
- s) We acknowledge that in the event of any Premium tax or Withholding tax being levied in my country of residence, it will be our responsibility to increase the payment by an appropriate amount or to settle the liability directly with the relevant tax authorities.

Section 1: Setting up Reserve+ (continued)

Declarations (continued)

3 Cancellation

You can cancel your policy within 30 days from the day you receive notice from us of your cancellation rights and all contractual documents. These will be sent to you once your policy has been set up. If you exercise this right to cancel your policy, we will refund your premium, adjusted only to reflect the amount of any increase or decrease in the value of your policy's investments from any market movements in the interim. If you wish to cancel you should follow the instructions in the notice from us of your cancellation rights. Upon cancellation, the policy will terminate immediately.

A separate cancellation right of 30 days will apply to any subsequent premium(s) in relation to that new premium only.

4 Data protection

Please read this privacy notice carefully. Please be aware that this is a short version of our privacy policy and you should visit www.fpinternational.com/legal/privacy-and-cookies to view the full policy.

Friends Provident International Limited ("FPI") is the controller of your personal data processed in connection with this application and product. The data which we process is that which you provide in this form such as your names, contact details and information about medical history. As well as obtaining data directly from yourself, we may obtain additional information from your doctor(s) as further described in this application form.

We use your information to process and underwrite your application, administer your policy and handle any claims, to help detect and prevent fraudulent activity, and for customer profiling and marketing. We only retain your data for as long as is necessary for the maintenance of your contract, or for legal or regulatory requirements.

We may share your data with third parties who provide services to us, some of whom may be located outside of the Isle of Man, European Economic Area (EEA), or country in which your data was collected. In these cases we make sure that your data is protected to the same standards as in the Isle of Man, EEA, or country of data collection. We may also share your data with law enforcement and regulatory bodies, other insurers, your insurance intermediary and their service providers.

Data protection laws require us to tell you what legal basis we use for processing your personal data. In general, the processing is necessary to perform a contract with you, or to take steps requested by you before entering into this contract.

We will not normally carry out any direct marketing campaigns but if we do, we will always contact you first and give you the opportunity to opt in to direct marketing before any communications of this nature take place.

We may process data about you which the law considers to be sensitive, in particular health information. In this case, we base our processing on your freely given, informed, explicit consent or that the processing is necessary for the establishment, exercise or defence of legal claims. We may also process this type of data about other people you wish to insure such as family members. Please tell these people to read this privacy notice and our privacy policy so that they understand how Friends Provident International Limited may use their personal data.

By proceeding with this application:

- **You understand that we will use information about you, including information about health, for the above purposes.**
- **You are confirming that any other person (eg a family member or other individual covered by your insurance policy, or whose information is relevant to use providing this policy coverage) whose information you are providing understands and has no concerns about their information being used in this way.**

NOTE: If you have any concerns about use of information for these purposes, you should not proceed with this application as we may be unable to provide you with a policy. You can also contact us at any time if you would like to ask us to cease using your information, but this may result in your policy being cancelled.

You have various rights in relation to your personal data including accessing your data, and in some limited circumstances objecting to processing or having your data erased.

You can find out more information about how to exercise these rights and details of who to contact with queries on our privacy practices by viewing our full privacy policy available on our website www.fpinternational.com/legal/privacy-and-cookies or it can be provided upon request from our Data Protection Officer, Friends Provident International Limited, Royal Court, Castletown, Isle of Man, British Isles IM9 1RA.

By signing this form we consent to this use of our personal data.

5. UAE licensed financial adviser

We acknowledge that Friends Provident International Limited and our UAE licensed financial adviser have entered into an agreement ('terms of business') which sets out the basis upon which Friends Provident International Limited is prepared to accept applications submitted by the UAE licensed financial adviser on our behalf. This agreement categorically states that the UAE licensed financial adviser acts as my agent, and not the agent of Friends Provident International Limited. We acknowledge that our UAE licensed financial adviser, or any other, has no authority to act as the agent of Friends Provident International Limited or to state, suggest or imply that they have such authority.

6. We are aware that Reserve+ offers limited protection benefit.

Section 1: Setting up Reserve+ (continued)

Declarations (continued)

	First applicant (Director)	Second applicant (Director)
Signature(s) of director(s)	<div></div>	<div></div>
Name (block capitals)	<div></div>	<div></div>
Date	<div></div> <div></div> <div></div>	<div></div> <div></div> <div></div>
	Third applicant (Director)	Fourth applicant (Director)
Signature(s) of director(s)	<div></div>	<div></div>
Name (block capitals)	<div></div>	<div></div>
Date	<div></div> <div></div> <div></div>	<div></div> <div></div> <div></div>

Section 2: Investment restrictions

Investment restrictions

The following lists details the assets permitted within Reserve+. It is important that you do not invest outside of these parameters. Each asset will be vetted on an individual basis against our criteria and we Reserve+ the right to refuse any asset. Friends Provident International Limited is the beneficial owner of all of the assets held within the policy, which are held in Friends Provident International Limited's name.

Reserve+ allows you to invest in the following:

- equities and fixed-interest securities (including Corporate/Government/Sukuks) quoted on most recognised stock exchanges
- UK authorised unit trusts or overseas equivalent
- open-ended investment companies
- UK authorised investments trusts or an overseas equivalent
- UK real estate investment trusts or an overseas equivalent
- hedge funds, funds of hedge funds and exchange-traded funds
- cash, including bank and building society deposits.

In normal circumstances Friends Provident International Limited will not accept the following assets:

- shares in any company which is part of the group of companies of which Friends Provident International Limited is a member
- commodities
- real property
- futures and options
- precious metals
- UK National Savings and investments products
- US mutual funds, unless a fund is discretionary-managed
- Friends Provident International Limited mirror funds.

Section 3: Appointment of investment adviser

Part A

Reserve+ policy number (if known)

Name of investment adviser company
(‘the adviser’)

Address of the adviser

Declaration

We declare that we wish to appoint the adviser to be the investment adviser of the underlying assets held within our Reserve+ policy, in accordance with the Investment restrictions specified on page 20. We request Friends Provident International Limited to enter into any formal agreements required by the adviser to facilitate this appointment.

Authority granted

We grant the adviser authority to act in the following capacity (please read the three options carefully before indicating the authority you have granted to your investment adviser):

Please tick one box only.

**Option 1: Advisory basis only,
my signed consent required**

☐

We declare that the adviser will discuss any proposed alterations to the composition of our Reserve+ policy with us, and Friends Provident International Limited will only act upon investment instructions that we, as Director(s), have signed. **Friends Provident International Limited will not action any instructions that have not been signed by us.**

**Option 2: Advisory basis only,
without signed consent**

☐

We declare that the adviser will discuss any proposed alterations to the composition of our Reserve+ policy with us, and obtain our agreement before any changes are made. **We authorise our adviser to submit written instructions to Friends Provident International Limited on our behalf, without the need to obtain our signature(s) on these instructions.**

**Option 3: Delegated investment
management**

☐

We declare that we have delegated investment decisions to the adviser, who has complete discretionary authority, without consulting us first, to make all investment decisions to buy or sell assets, hold cash or other investments, within the boundaries of the investment restrictions detailed. **We authorise Friends Provident International Limited to act upon the investment instructions of the adviser as if the adviser was the Director(s).**

We agree that Friends Provident International Limited shall not be responsible for any loss or liability to our Reserve+ policy, as a result of the actions, or failure to take action, on the adviser's part, or the part of any legal or natural person appointed by the adviser, which gives rise to any loss in value to our Reserve+ policy howsoever arising.

We promise to repay to or reimburse Friends Provident International Limited in respect of all losses, damages, liabilities, actions, proceedings, claims, costs and expenses (including legal expenses) arising from the activities of the adviser and any legal or natural person appointed by the adviser (including, but not limited to, the cost of defending in any court of law such claim, demand or action against Friends Provident International Limited and the cost of recovering the investments held by the adviser). We authorise Friends Provident International Limited to act upon this authority until we revoke this authority in writing.

Part B

Remuneration (please tick one box)

We have agreed with the adviser that a fee will not be paid. ☐

We authorise Friends Provident International to make a withdrawal from the Reserve+ policy of:

USD GBP Other Amount a quarter

or % per annum of the fund value as an ongoing fee, up to a maximum of 1.5%, at the quarterly valuation point.

or % of the initial premium/top up paid as a one-time fee, up to a maximum of 2%, plus % per annum of the fund value as an ongoing fee, up to a maximum of 1.5%, at the quarterly valuation point.

We understand that an amount equivalent to this withdrawal shall be payable by Friends Provident International to the adviser on my behalf.

Section 3: Appointment of investment adviser (continued)

Part C

Investment restrictions

We agree to the investment restrictions listed on page 20.

Part D

Fees and commissions

We are aware that certain investments the adviser makes from time to time may contain fees which exist partly to meet promotion and distribution expenses of the investment, including commission paid to our adviser. We understand that full details of any commissions paid in respect of certain investments held within the Reserve+ policy are available on request from our adviser.

We acknowledge that the above fees and commissions are in addition to Friends Provident International Limited's Reserve+ policy charges and any investment adviser fee taken under Part B.

	First applicant (Director)	Second applicant (Director)
Signature(s) of director(s)	<div></div>	<div></div>
Name (block capitals)	<div></div>	<div></div>
Position	<div></div>	<div></div>
Date	<div></div> <div></div> <div></div>	<div></div> <div></div> <div></div>
	Third applicant (Director)	Fourth applicant (Director)
Signature(s) of director(s)	<div></div>	<div></div>
Name (block capitals)	<div></div>	<div></div>
Position	<div></div>	<div></div>
Date	<div></div> <div></div> <div></div>	<div></div> <div></div> <div></div>

Important note

If you are licensed to provide financial services in one of the following jurisdictions, please complete Part E below.

Australia, Canada, Gibraltar, Guernsey, Isle of Man, Jersey, Mauritius, New Zealand, South Africa, Sweden, Taiwan, United Kingdom

If you are not licensed in a country or jurisdiction listed above, please complete Part F.

Declaration

On behalf of the 'investment adviser' named in Section 3, Part A, I have read and understood the Investment options and agree to act in accordance with them. The capacity in which I will act as investment adviser will be (please indicate below by ticking the appropriate box).

Please tick one box only.

Advisory basis only, (the Directors have selected Option 1 in Part A)

☐

I confirm that I hold the appropriate authorisation to provide ongoing investment advice to the Director(s). I understand that Friends Provident International Limited can only act upon investment instructions that have been signed by the Director(s).

Advisory basis only, (the Directors have selected Option 2 in Part A)

☐

I confirm that I hold the appropriate authorisation to provide ongoing investment advice to the Director(s). I understand that I must obtain the Director/Directors' agreement to any investment advice given and that I may be asked to provide such agreement to Friends Provident International Limited, if requested.

Delegated Investment Management, (the Directors have selected Option 3 in Part A)

☐

I confirm that I hold the appropriate authorisation enabling me to provide investment instructions to Friends Provident International Limited and that I have the agreement of the Director(s) to issue investment instructions on their behalf.

Section 3: Appointment of investment adviser (continued)

Part E

I confirm that I am licensed by a regulatory body located in one of the following jurisdictions:

Australia, Canada, Gibraltar, Guernsey, Isle of Man, Jersey, Mauritius, New Zealand, South Africa, Sweden, Taiwan, United Kingdom

and I am required by my regulatory body to comply with legislation in accordance with (or equivalent to) the EU Money Laundering Directives.

I am regulated by (name of regulatory body)

in (country) My regulatory licence number is

I confirm that I will comply with all legal and regulatory requirements of the country where I am licensed to provide financial advice.

I confirm that I will notify you of any changes to my authorisation including any disciplinary action taken against me.

Signature of adviser

Date

Name of adviser

For and on behalf of (name of firm)

Address of firm

Telephone number

Email address

Section 3: Appointment of investment adviser (continued)

Part F

Identification requirements – notes

These notes apply only if Part F is completed.

The principal requirement is to look behind the corporate entity to identify those who have ultimate control over the business and company's assets. Where the shareholder is a holding company, trust or nominee, then Friends Provident International Limited is required to look behind this to the ultimate beneficial owner and verification of identity of the ultimate beneficial owner must be obtained, together with evidence demonstrating beneficial ownership.

Verification of the identity: this is deemed to comprise:

- Certified copy of the Certificate of Incorporation.
- A list of all Directors and certified identification and verification of address for two, one of which must be an executive, (we will require full name, residential address and date of birth of each director).
- Evidence of the registered office address (if this is not the address on the application we require evidence that the address is being used and confirmation of why there is a difference).
- Confirmation that the company has not been, or is not in the process of being dissolved, struck off, wound up or terminated.
- A list of shareholders and certified identification and address verification for those holding 25% or more of the shares (we will require full name, residential address and date of birth for all shareholders).
- Further details as to additional verification information requirements will be provided by Friends Provident International Limited on a case-by-case basis, if required.

I understand that its principal regulator requires Friends Provident International Limited to complete an identification check on the investment adviser firm and I must provide identification requirements as in the above notes, if not previously provided, before this appointment of investment adviser form can be accepted.

I confirm that I will comply with all legal and regulatory requirements applicable. I confirm that I will notify you of any changes to the company including any disciplinary action taken against me or the company.

Signature of adviser

Date

Name of adviser

For and on behalf of (name of firm)

Address of firm

Telephone number

Fax number

Email address

Section 4: Appointment of Discretionary Fund Manager and custodian

Part A

Reserve+ policy number (if known)	<input type="text"/>
Name of Discretionary Fund Manager ('the manager')	<input type="text"/>
Address of the manager	<input type="text"/>
Name of custodian ('the custodian')	<input type="text"/>
Address of the custodian	<input type="text"/>

- 1 We declare that we wish for the underlying assets held within our Reserve+ policy to be placed in a discretionary account, which will be managed on a discretionary basis by the Manager. We further declare that we wish for the custodian or any other legal or natural person appointed by the custodian to hold safe custody of these assets.
- 2 We acknowledge that these investments are held in the name of Friends Provident International Limited and therefore it is necessary for Friends Provident International Limited to enter into a formal agreement ('the agreement') appointing the manager and custodian. We acknowledge that Friends Provident International Limited may modify the agreement at its absolute discretion, for example, where the agreement allows for the provision of certain investments, which can not be held within our Reserve+ policy.
- 3 We acknowledge that Friends Provident International Limited is only prepared to enter into the agreement as a result of our request to appoint the manager to manage and act as the custodian of the assets.
- 4 We agree that Friends Provident International Limited shall not be responsible for any loss or liability to our Reserve+ policy, as a result of the actions, or failure to take action, on the manager's or custodian's part, or on the part of any legal or natural person appointed by the manager or custodian, which gives rise to any loss in value to our Reserve+ policy, howsoever arising.
- 5 We and our estates promise to repay to or reimburse Friends Provident International Limited for all losses, damages, liabilities, actions, proceedings, claims, costs and expenses (including legal expenses) arising from the activities of the manager or custodian and any legal or natural person appointed by the manager or custodian, (including, but not limited to, the cost of defending in any court of law such claim, demand or action against Friends Provident International Limited and the cost of recovering the investments). We agree that if Friends Provident International Limited is obliged to pay any money to the manager or custodian under the terms of the agreement, such money shall be deducted from our Reserve+ policy.
- 6 We acknowledge that Friends Provident International Limited may terminate the appointment.

Part B

We acknowledge that the manager will deduct a fee of GBP EUR USD Other Amount a quarter

or % a year

of the value of the discretionary account at the quarterly valuation point, plus Value Added Tax (VAT). We acknowledge that the provision of discretionary fund management services by UK and non-UK Discretionary Fund Managers is subject to VAT at the applicable UK rate. We agree that if Friends Provident International Limited is obliged to apply VAT for discretionary fund management services, such money shall be deducted from our Friends Provident International Limited policy.

We also acknowledge that other fees, including but not limited to buying and selling, safe custody and delivery charges will be deducted from the discretionary account, in accordance with the manager's and custodian's rates for such charges in force from time to time.

Section 4: Appointment of Discretionary Fund Manager and custodian (continued)

Part C

We wish to request that Friends Provident International Limited appoints the manager to manage the assets contained in the discretionary account in accordance with the following investment and risk criteria:

- 1 Investment criteria** (for example, cautious, balanced, aggressive)
- 2 Risk criteria** (for example, low, medium, high)
- 3 Investment restrictions** We agree to the investment restrictions listed on page 20.
- 4 Named investor status** Retail ☐ Non-Retail ☐

To assist with client classification, Friends Provident International Limited's definitions of a Retail and Non-Retail investor can be found below:

Retail Investor:

A Retail Investor is an investor who is not a Non-Retail Investor.

Non-Retail Investor:

- 1 A government, governmental institutions and authorities, or the companies fully owned by any of the aforementioned.
- 2 International bodies and organizations.
- 3 A person or entity licensed to engage in a commercial business, provided that one of the purposes of its business is managing investments, including:
 - a) A person, body corporate, partnership, trust or other unincorporated association whose ordinary business or professional activity includes acquiring, underwriting, managing, holding or disposing of investments, whether as principal or agent or giving advice about investments;
 - b) Any director or partner of or consultant to a person referred to in paragraph (a);
 - c) A functionary to a professional investment vehicle or an associate of a functionary to a professional investment vehicle;
 - d) An employee, director or shareholder of or consultant to a person in (c) who is acquiring the investment as part of his remuneration or an incentive arrangement or by way of co-investment;
 - e) A trustee of a family trust settled by or for the benefit of one or more persons referred to in paragraphs (c) or (d);
 - f) A trustee or operator of any employment benefit or executive incentive scheme or trust established for the benefit of persons referred to in paragraphs (c) or (d) or their dependents;
 - g) A government, local authority, public authority or supra-national body in the Isle of Man or elsewhere.
- 4 A natural person who declares that their annual income is not less than £250,000, or their net equity, with the exception of their main home, exceeds £1,000,000.

In addition all managers will be issued with a revised Permitted Investments Schedule, which will illustrate which asset types can be held by clients depending on their status as a Retail or Non-Retail investor.

	Director	Director
Signature(s) of Director(s)	<input type="text"/>	<input type="text"/>
Name (block capitals)	<input type="text"/>	<input type="text"/>
Date	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>
	Director	Director
Signature(s) of Director(s)	<input type="text"/>	<input type="text"/>
Name (block capitals)	<input type="text"/>	<input type="text"/>
Date	<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>

Section 5: Asset exchange scheme

This section must be completed if an existing asset/share portfolio is to be transferred into a new policy. A power of attorney is included to enable the transfer on your behalf if you wish (not suitable for use by directors, certain Jersey-based securities or for US securities).

Guidance notes to assist you to complete the form

The authority for asset exchange, which includes a power of attorney, is intended, once signed, to be a legally binding document. Consequently, it is essential that a number of formalities are complied with. We have set out below what we believe to be the matters which will apply to every case. There may however be other issues which apply because of your circumstances or the laws of the country in which you sign the document, and we would therefore suggest that if you have any queries you seek professional advice. The power of attorney included within this form is granted to Friends Provident International Limited

- 1 The document must be signed in ink by every person who is a registered holder of any of the assets listed in point 8 on page 28, in the presence of a witness.
- 2 The witness must sign the document in ink and should give his or her full name, address and occupation.
- 3 Each signature must be witnessed separately. If the same person witnesses more than one signature, the witness must give the details in respect of each signature.
- 4 If there are any alterations or changes to the document, each one should be initialled (in the margin) by all signatories and all witnesses.
- 5 If it is necessary to use any supplementary sheets, these should also be signed by all signatories and witnesses, and dated.

Authority for asset exchange

- 1 As the registered owner(s) of the assets listed below ('the assets'), we in connection with our application for a Reserve+ policy we hereby irrevocably authorise Friends Provident International Limited and Citibank** (as Friends Provident International Limited's appointed nominee/custodian):
 - a) To enter in the schedule printed after this authority the current holdings of assets represented by the certificates listed below.
 - b) To transfer any or all of these funds to the relevant managers on my behalf at its absolute discretion and to account to me for the full value of the transfer.
 - c) To transfer any or all of these securities on my behalf at its absolute discretion.

**Citibank may also operate under the name VIDACOS, and/or Fundsettle.

- 2 We understand that the exchange of these assets/shares may result in a capital gains tax liability, depending on our country of residence, and we further understand that no allowance will be made for the discharge of this liability, which we shall have to meet from other sources.
- 3 We understand that any transfers effected under 1 b) or c) above will normally take place as soon as possible following receipt of this completed authority, the relevant share certificates and/or other documents of title and signed application form(s).
- 4 We undertake that we shall account to Friends Provident International Limited for all dividends, interest or other rights or benefits received or receivable by us and to which the purchaser or transferee of the said assets is entitled, and to ensure that such purchaser or transferee shall be entitled to exercise all rights, whether voting or otherwise, in respect of the said assets.
- 5 Power of attorney [†]

For the purpose of carrying the foregoing into effect we hereby appoint Friends Provident International Limited and Citibank (as Friends Provident International Limited's appointed nominee/custodian) as our attorney on our behalf to execute or sign any such deed, transfer or other document as may be required for carrying into effect any of the transfers or other matters authorised hereunder in the same manner and as fully and effectively in all respects as we could do if personally present.

[†] N.B. This authority is not suitable for use by directors, or for certain Jersey-based securities, or for US Securities.

Please provide a signed cover letter from the directors.

- 6 We hereby undertake to ratify everything that Friends Provident International Limited shall do or purport to do under the said power and upon request, to sign and return to Friends Provident International Limited forthwith, all documents necessary to effect such transfers. We hereby confirm that we have all the necessary power and authority to transfer the assets and that none of them is subject to any lien, charge or encumbrance or third party rights. We confirm that we are not a director/directors* (or closely related to a director) of or employed by a company which has issued any of the assets nor of a subsidiary (as defined in Section 1159 of the United Kingdom Companies Act 2006) of such company. We promise to repay to or reimburse Friends Provident International Limited in respect of all losses, damages, liabilities, actions, proceedings, claims, costs and expenses (including legal expenses) arising from or in connection with this authority.
- 7 We understand that for the purpose of the asset exchange scheme we are an execution only customer of Friends Provident International Limited (within the context 'execution only' means that advice is not sought by the investor or given to the investor by Friends Provident International Limited in relation to the transfer of these assets).

Section 5: Asset exchange scheme (continued)

Source of funds

Please explain how the monies used to acquire the assets to be transferred were initially accumulated

How long have you held these assets?
Or, if the assets are held through an investment wrapper/product, how long has that been held?

Additional supporting documentation will be required if the asset (or product/wrapper) has been held for less than two years and the total premium exceeds the payment limits for your country of residence. Please refer to the premium limits table published on our website.

Please note that every case is reviewed on a case by case basis, therefore we reserve the right to request additional information or documentation where it is felt that this may be warranted.

8 Provisional list of assets for exchange (Note: minimum value GBP 5,000 per asset).
Please enclose relevant certificates, up to date statements and contact details for all assets shown. (If there is insufficient space, please continue on a separate sheet of paper, which should also be signed.)

Bonds/number of shares/units to be exchanged	SEDOL/ISIN (essential)	Full name of asset

N.B. If you previously enjoyed special concessions in respect of any of the assets intended for exchange and listed above, these will cease when the exchange takes place. Dividends will be requested as cash.

Section 5: Asset exchange scheme (continued)

Important notes

- 9 We hereby request the transfer of the assets listed above on the terms set out in this asset exchange authority.
- This form must be signed by every person who is a registered holder of any of the assets listed in point 8 on page 28.
 - The form must also be signed by a witness.
 - List the funds you wish to transfer into your Reserve+ policy. Each asset **must** have a **minimum value of GBP 5,000** or the equivalent in other currencies.
 - The stock transfer forms may be sent to HMRC Stamp Duty Office. When they are received back from HMRC (this can take several weeks) the following documents are sent to the registrars for re-registration:
 - Stock transfer form
 - Certificate
 - Certified true copies of the power of attorney and form of authority for fund transfer.

Confirmation should then be issued by the registrar that the stock is registered into the nominee name of Citibank (as Friends Provident International Limited's appointed nominee/custodian), and sent to us for retention.

Signed as a deed and delivered

	Signature	Signature
Signatures	<div></div>	<div></div>
Date	Dated this <div></div> day of <div></div> 20 <div></div>	Dated this <div></div> day of <div></div> 20 <div></div>
Full name	<div></div>	<div></div>

In the presence of

	Signature	Signature
Signatures of witness	<div></div>	<div></div>
Date	Dated this <div></div> day of <div></div> 20 <div></div>	Dated this <div></div> day of <div></div> 20 <div></div>
Full name	<div></div>	<div></div>
Address	<div></div>	<div></div>
Occupation/Capacity [†] of witness	<div></div>	<div></div>

[†] If a Jersey stock is included in the schedule, the witness must be one of the following:

- a notary public
- a judge
- a justice of the peace
- a magistrate
- the mayor or chief officer of any city or municipal corporation
- a commissioner authorised to take oaths or affidavits
- a barrister
- a solicitor of the Senior Courts of England and Wales
- the British Consulate consul or vice-consul (or a person for the time being discharging the duties of any such officer) in any foreign country.

Section 5: Asset exchange scheme (continued)

The following section is to be completed by the adviser. Failure to do so could result in delays to the transfer process.

10 In order for us to arrange delivery of the holdings in a timely manner, please provide the following:

- Up-to-date statement of holdings
- ISIN or applicable identifier code for each holding
- How are the client's holdings currently held?

In the client's own name

☐

Through a counterparty/
other service provider

☐

- Contact details

Registrar – The company responsible for the upkeep of a company's register.

Name

Address

Telephone number

Email address

Fund manager – The company responsible for the administration of a particular fund.

Name

Address

Telephone number

Email address

Counterparty – A service provider, offering investment services.

Name

Address

Telephone number

Email address

- Re-registration details for the necessary parties, for each of the holdings (available from the applicable registrar/fund manager/counterparty).

Please note – the settlement period of transfers may vary significantly, as once our instruction is in place there is reliance upon third party administrators to complete the process.

Any charges requested by third parties to enact a transfer will be passed on to you.

What you need to provide

This checklist will help make sure you have provided everything we need to process your application.

Verification of identity - must be provided for all applicants.

Please send a **suitably certified copy** of your passport, national identity card or drivers licence showing your photograph(s) and signature – if you are unable to provide either of these pieces please provide a reason why and contact us to discuss other acceptable documents before sending in your application.

Applicant 1

☐ I have provided identification (please tick to confirm)

If you are unable to provide ID please confirm why below:

Applicant 2

☐ I have provided identification (please tick to confirm)

If you are unable to provide ID please confirm why below:

Verification of current residential address - must be provided for all applicants

Please send a **suitably certified copy** of at least one of the following documents for each applicant. If you are unable to provide any of the documents listed below, please complete our confirmation of residential address form to provide us with reasons why no documents are available. The document will guide you on what further documents can be obtained

<https://advisers.fpinternational.com/documents/SERV05-Confirmation-of-residential-address.pdf>

Applicant 1 (please tick which documents you have sent us)	Applicant 2 (please tick which documents you have sent us)	Type of document	Conditions
<input type="checkbox"/>	<input type="checkbox"/>	A recent account statement from a regulated bank, building society or credit card company	The document must be no more than 6 months old If the statement or bill has been issued electronically, it must clearly show the address of your property
<input type="checkbox"/>	<input type="checkbox"/>	A recent mortgage statement from a regulated lender	
<input type="checkbox"/>	<input type="checkbox"/>	A recent rates, council tax or utility bill (mobile phone bills are not acceptable)	
<input type="checkbox"/>	<input type="checkbox"/>	Correspondence from a central or local government agency	The document should be no more than 6 months old, or the most recent version where issued annually
<input type="checkbox"/>	<input type="checkbox"/>	A photographic driving licence	The document must be in date and valid The same document cannot be used to evidence your identity
<input type="checkbox"/>	<input type="checkbox"/>	A photographic national identity card	
<input type="checkbox"/>	<input type="checkbox"/>	A full tenancy agreement	The agreement must be in date The agreement must be signed by all parties
<input type="checkbox"/>	<input type="checkbox"/>	Proof of ownership of your property, such as lawyer's confirmation of a property purchase or a legal document recognising title to the property	The document must be signed by all appropriate parties

Please refer to our identity and address verification guidelines for further information on who can suitably certify your documentation
<https://advisers.fpinternational.sg/documents/id01-id-and-address-verification-guidelines-individuals.pdf>

Members details

	Member 1	Member 2
Name (block capitals)	<div></div>	<div></div>
Date of Birth (DD/MM/YYYY)	<div></div> <div></div> <div></div> <div></div> <div></div>	<div></div> <div></div> <div></div> <div></div> <div></div>
Residential Address	<div></div>	<div></div>

Further information

Friends Provident International is a business name for Friends Provident International Limited.

The information given in this document is based on the understanding of Friends Provident International Limited of current laws, regulatory requirements and taxation practice in the United Arab Emirates and Isle of Man, as at November 2022, which may change in the future. No liability can be accepted for any personal tax consequences of this policy or for the effect of future tax or legislative changes.

We do not condone tax evasion and our products and services may not be used for evading your tax liabilities.

Investment involves risk. Past performance should not be viewed as a reliable guide of future performance. Fund prices may go up and down depending upon underlying investment performance, and the value of your investment cannot be guaranteed. Investments held within a fund may not be denominated in the currency of that fund and the value of those assets can go up and down simply because of movements in currency exchange rates. All fund performance is quoted net of annual charges.

All policyholders are protected by the Life Assurance (Compensation of Policyholders) Regulation 1991 of the Isle of Man, wherever their place of residence.

Investors should be aware that specific investor protection and compensation schemes that may exist in relation to collective investments and deposit accounts are unlikely to apply in the event of failure of such an investment held within insurance policies.

Complaints we cannot settle can be referred to the UAE Insurance Authority. You can contact the UAE Insurance Authority at Aldar HQ, Al Raha beach, Abu Dhabi. Alternatively, you may be able to refer your complaint to the Financial Services Ombudsman for the Isle of Man.

Some telephone communications with Friends Provident International Limited are recorded and may be randomly monitored.

Each policy is governed by the laws of the United Arab Emirates and all disputes relating to this policy shall be subject to jurisdiction of the courts of the United Arab Emirates, except as otherwise expressly agreed by the parties in writing.

Friends Provident International Limited: Registered and Head Office: Royal Court, Castletown, Isle of Man, British Isles, IM9 1RA. Isle of Man incorporated company number 11494C. Authorised and regulated by the Isle of Man Financial Services Authority. Provider of life assurance and investment products. **Dubai branch:** PO Box 215113, Emaar Square, Building 6, Floor 5, Dubai, United Arab Emirates. Registered in the United Arab Emirates (UAE) with the Central Bank of the UAE as an insurance company. Registration date, 18 April 2007 (Registration No. 76). Registered with the Ministry of Economy as a foreign company to conduct life assurance and funds accumulation operations (Registration No. 2013). Friends Provident International is a registered trademark and trading name of Friends Provident International Limited.